
Date

Dear Resident:

I would like to thank you for renting at our property. I am taking this opportunity to notify you that your rental rate will increase as outlined below:

Your current rent is _____ and your new rent will be _____.

The dollar amount of the increase is _____ and the percentage of the increase is _____%.

Montgomery County law requires landlords, unless there is a reasonable cause otherwise, to offer all prospective tenants lease agreements for an initial term of two (2) years and on any renewal of the lease. Prior to entering this lease, the tenant hereby acknowledges that: (initial and date one of the following options)

- _____ a. I was offered and accepted a two-year lease term by the landlord.
- _____ b. I was offered but rejected a two-year lease term by the landlord.
- _____ c. I received a copy of a written statement in which the landlord asserts and explains a reasonable cause for failing to offer me a two-year initial lease term and was advised of my rights to challenge such statement by filing a complaint with the Montgomery County Office of Landlord-Tenant Affairs, 1401 Rockville Pike, 4th Floor, Rockville, Maryland, 208520, [\(240\) 777-0311](tel:2407770311)

The Montgomery County Voluntary Rent Increase Guideline for this year is _____%. This guideline is published by the County Executive based on figures from the U.S. Department of Labor showing the rent component of the Consumer Price Index for the Washington-Baltimore metropolitan area for the preceding calendar year.

This increase will take effect on _____, at least ninety (90) days from now. If you do not wish to continue your tenancy at the new rate, you must give me sixty (60) days' notice of your intent to vacate the Property.

General information and assistance regarding evictions and all addenda to your lease is available from the Department of Housing and Community Affairs, Office of Landlord-Tenant Affairs.

If you feel the rent increase is excessive, you may request that the Montgomery County Office of Landlord-Tenant Affairs review the new monthly rent (240-777-0311).

Sincerely,

Owner/Agent